

# Stebby's Garage Inc

Leola, PA

## Basic Required Documents

**\*\*\*No pictures or blank forms are needed; we supply any that are required**

**1. Copy of current driver's license**

*(We can copy it when you drop off your vehicle)*

**2. Document of ownership, one of the following:**

*(except for homemade or Specialty Constructed)*

- a. **Certificate of Salvage** (New York Form 907A not accepted)
- b. **Certificate of Title**
- c. **Certificate of Origin**

**3. Receipts**

- a. **Bill of Sale or Retention Letter if bought back from Insurance Company**
- b. **Any Receipts for fabrication or for repairs done to bring vehicle into compliance with state law since purchase or since vehicle was totaled.**
  - i. **Receipt cannot be marked "estimate."**
  - ii. **Invoices from body/repair shop, parts and labor need to be itemized on invoice.**
  - iii. **Invoice/receipts are required to be marked "Paid."**

**4. Copy of registration card** *(only if wanting to reuse old license plate)*

**5. Copy of insurance card if you have one** *(Recommended-Not Required)*

**6. Certified weight slip**

*(Only for trucks and trailers without unladen weight listed on Title/Certificate of Salvage)*

**7. Appraisal report**

*(Only if applying for Flood or Recovered Theft Vehicles where the damage does not exceed the replacement value of the vehicle)*

**8. Explanation of Build Sheet** *(only for Street Rod/Homemade Trailer/Specialty Constructed Vehicle/Modified Vehicle)*

**9. Optional Explanation Sheet** *Used to explain if you do not have documentation or receipts for any parts. If you do not have receipts for any parts you need to explain why. You will need to pay sales tax on the estimated value of those parts. The state has the right to deny accepting this, but they are normally fairly reasonable if the explanation is reasonable.*